

The Annual Quality Assurance Report (AQAR) of the IQAC

Govt. College Chaura Maidan, Kotshera Shimla-171004

Part – A

AQAR for the year I. Details of the Institution

2007-08

1.1 Name of the Institution

Govt College Chaura Maidan, Kotshera

1.2 Address Line 1

Chaura Maidan

Address Line 2

City/Town

Shimla

State

Himachal Pradesh

Pin Code

171004

Institution e-mail address

Principal.kotshera@gmail.com

Contact Nos.

0177-2653291

Name of the Head of the Institution:

Dr. J. S. Negi

Tel. No. with STD Code:

0177-2653291

Mobile:

9418150033

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.40	2003	2008
2	2 nd Cycle	Nil	Nil	Nil	Nil
3	3 rd Cycle	Nil	Nil	Nil	Nil
4	4 th Cycle	Nil	Nil	Nil	Nil

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2004-05 02/12/2015
- ii. AQAR 2005-06 03/12/2015
- iii. AQAR 2006-07 04/12/2015
- iv. AQAR 2007-08 05/12/2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) Toursim and Trevel Management
(Vocational Course)

1.11 Name of the Affiliating University (for the Colleges)

Himachal Pradesh University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Nil		
University with Potential for Excellence	Nil	UGC-CPE	Nil
DST Star Scheme	Nil	UGC-CE	Nil
UGC-Special Assistance Programme	Nil	DST-FIST	Nil
UGC-Innovative PG programmes	Nil	Any other (<i>Specify</i>)	Nil
UGC-COP Programmes	Nil		

2. IQAC Composition and Activities

2.1 No. of Teachers	08					
2.2 No. of Administrative/Technical staff	02					
2.3 No. of students	Nil					
2.4 No. of Management representatives	Nil					
2.5 No. of Alumni	Nil					
2.6 No. of any other stakeholder and community representatives	01					
2.7 No. of Employers/ Industrialists	Nil					
2.8 No. of other External Experts	Nil					
2.9 Total No. of members	11					
2.10 No. of IQAC meetings held	03					
2.11 No. of meetings with various stakeholders:	No. 03 Faculty Nil					
Non-Teaching Staff	Nil	Students	Alumni	Nil	Others	Nil

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC Workshop ✓

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- i) A perusal of the academic activities Mrs. Nalini Panwar, Lecturer of commerce department has been nominated as a member of academic council H.P. University Shimla.
- ii) Dr. J. D. Sharma, Senior Lecturer in Physics published a research paper titled "Implications of the Measurement of the Rise up in the SNOCC spectrum" in the book *Theoretical High Energy Physics*, published by the American Institute of Physics.
- iii) Dr. Rajni Walia, senior Lecturer in English, made various presentations on contemporary gender based themes and issues, at different national conferences which were held at the University of Rajasthan, Jaipur, the Women's Studies and Development Center at H. P. U., Shimla and in the National IAWS Conference organized at the University of Lucknow.
- iv) Dr. Pushpa Shashni, Lecturer in Sanskrit, presented a paper titled "Rajeshwar ke Parvati Acharyo ki Drishti Mein kavi Samay"
- v) Dr. Satya Chauhan completed a status report titled " Cultural, Lingual and Geographic Milieu as Determinant of the Evolution of Himachal Pradesh as a Provincial Identity. It was assigned to her by IIHS, H. P. U., Shimla.
- vi) Dr. Sandeep Chauhan, Lecturer in Chemistry, published five research papers in International journals. Four of them were published in the *Journal of Applied Polymer Science* published in U. S. A. and one in *Carbohydrate Polymer*, published from Netherlands.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>To develop the best infrastructure in the college premises</p>	<p>A total amount of Rs. 17.66 Lakhs was spent on the development of campus and infrastructure facilities, buying equipment and upgrading ICT facilities.</p> <p>Computer and internet access and training to provided to students and teachers shortly upon the institution of the IT Lab.</p> <p>The construction of new library auditorium and six class room has been completed</p> <p>Construction of Botany lab. is currently in progress and likely to be completed before next academic session.</p>
<p>Restoration of students elections</p>	<p>The college constitutes the Council of the Students Central Association through elections. The CSCA had 26 members including office bearers. The objective of constituting the CSCA is to involve student representatives in the day to day functioning of the college.</p> <p>The NSS unit of the college made a commendable job on and of the college campus which include cleaning drains, clearing bushes and preparing flowerbeds. Sadhbhwana pledge taking ceremony was observed on 20th August, 2007. A blood donation camp was organised on 1st November, 2007.</p> <p>The Red Ribbon Club has been set up in the college to create AIDS awareness among the students.</p> <p>The Red Ribbon Club has been set up in the</p>

	<p>college to create AIDS awareness among the students.</p> <p>The Nature Club and Environment Society works diligently in creating awareness among the students regarding our environment.</p> <p>The NCC unit is an active body in the college. 50 cadets enrolled in the NCC during the session, out of which 45 are boys and 5 are girls.</p> <p>To imbibe a sense of social responsibility among the students, a Rovers unit constituting 32 members was raised during the session.</p>
Gender sensitization	<p>To imbibe a sense of social responsibility among the students, a Rovers unit constituting 32 members was raised during the session</p> <p>The cell commenced its activity on International Women’s Day (8th March) with an outreach programme organized at Perna Welfare Association for Handicapped Children, in Totu, Shimla.</p> <p>The members of the Women Cell offered voluntary on campus counselling for the students.</p> <p>Various competitions like poetic recitation, declamation and quiz contests were organized by the Women’s Cell with the purpose of creating gender sensitization among the students.</p> <p>The Women’s Cell organized a Guest Lecture by Mrs. Trisha Sharma on “Laws Protecting Women: Current Scenario”, on 7th November, 2007.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No Nil

Management Nil Syndicate Nil Any other body Nil

Provide the details of the action taken

Nil

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	03	Nil	01	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	03	Nil	01	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option (✓) /Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Nil
Trimester	Nil
Annual	04

1.3 Feedback from stakeholders*

Alumni Nil Parents Employers Nil Students Nil

(On all aspects)

Mode of feedback : Online Nil Manual Co-operating schools (for PEI) Nil

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	40	Nil	Nil	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	Nil	Nil	Nil	Nil	Nil	Nil	01	Nil	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

01 Nil Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	02	01
Presented papers	05	05	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Annual excursion is organized to enhance the social personal skills of students and to provide them sufficient information of the culture and traditions of the various states of India.

Students are made aware of the needs of the less privileged and needy sections of society and practical education is imparted to them by involving them in philanthropic activities through NSS, Women Cell etc.

Teachers offer voluntary counselling to students on academic, social and moral issues and groom them to become responsible citizens of the world.

Awareness is created among the students regarding burning issues like environment degradation, AIDS, gender sensitization etc. by encouraging them to become members of various clubs and societies.

A spirit of healthy competition is inculcated among the students by organizing various competitions regularly and through rigorous sporting activities.

2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

No

Nil

03

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Arts	776	Nil	27.6	23.3	49.1	73.1
B.Sc. Science	176	Nil	39.5	28.4	32.1	57.9
B.Com Commerce	306	Nil	25.7	25.1	49.2	64.05

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

i) Taking cognizance of annual results

ii) Discussing the result and reflecting them in ACR (Annual Confidential Report)

2.13 Initiatives undertaken towards faculty development Nil

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	08
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	01
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	01	Nil	Nil
Technical Staff	02	10	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

No research activities were undertaken as only undergraduate courses were offered in the college.

3.2 Details regarding major projects N/A

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects N/A

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications N/A

	International	National	Others
Peer Review Journals	06	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations
N/A

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published N/A i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges N/A
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	Nil	Nil	Nil	Nil	Nil
	Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	Nil	State level	50
National level	01	International level	Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	01
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	20
NCC	05	NSS	15
		Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Three units of NSS comprising of 100 students, worked under the guidance of Dr. R. L. Chauhan, Dr. Bhupender Dogra and Prof. Manoj Mehta.

The NSS volunteers have been doing a commendable job on and off college campus to beautify the surroundings.

The NSS celebrated the Van Mahotsav in the month of August. Sh. Kaul Singh, Hon'ble Minister for Irrigation and Public Health, H. P. was the Chief Guest for the occasion.

A blood donation camp was organized by the NSS on 5th October 2006 in the college campus in which 50 students and teachers donated blood. Rani Pratibha Singh graced the occasion. To imbibe a sense of social responsibility among the students, a Rovers unit constituting 32 members was raised during the session under the able guidance of Dr. Surinder Singh Chauhan (Rover Leader).

A group of 16 Rovers of the college attended a state level Rover Training Camp in Raiwala, Haridwar from 26th August to 31 August, 2007.

The Principal, J. S. Negi holds the post of State Commissioner, Rovers and Rangers and participated in the World Scout Jamboree 2007, held at Chelmsford, London, from 27th July to 8th August, 2007.

Under the competent leadership of NCC officer, Lt. Sunil Dutt Gautam, the NCC unit is an active body in the college. 50 cadets enrolled in the NCC during the session, out of which 36 are boys and 14 are girls. One of our cadets, Virochan Negi II was selected for the Republic Day Parade to be held at New Delhi.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9410-71 Sq. Mtr s	Nil	Nil	9410-71 Sq. Mtr.
Class rooms	16	06	Nil	22
Laboratories	06	01	Nil	07
Seminar Halls	Nil	Nil	Nil	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Nil	02 (Auditorium, Library)	Nil	02

4.2 Computerization of administration and library

14 computers and related peripherals sanctioned by the Department of IT, Himachal Pradesh for setting up of an IT lab in the college.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14334	2109830	206	21021/-	14540	2130851
Reference Books	1695	450653	05	1800/-	1700	452453
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	73(Maga zine)+82 (Newspa pers)	10630/-	Nil	Nil	155	10630/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	04	Nil	01	Nil	Nil	03	01	Nil
Added	14	01	Nil	Nil	Nil	Nil	Nil	Nil
Total	18	01	01	Nil	Nil	03	01	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	17.66 lakhs
iii) Equipments	Nil
iv) Others	Nil
Total :	17.66Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- | |
|--|
| <ul style="list-style-type: none">i) IQAC helps CSCS to provide guidance to new commerce by guidance bureauii) Phone and Photocopying machine readily availableiii) financial assistance is extended to SC/ST/IRDP through Govt. scholarship |
|--|

5.2 Efforts made by the institution for tracking the progression

- i) The Career Counselling Cell guides the students regarding employment opportunity in Govt. and private sector.
- ii) Tutors provides guidance to the student in their studies as well as for the preparation of competitive exam
- iii) TTM prepare student for self employment as well as govt./corporate sectors.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1478	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%		No	%
Men	1446	97.8	Women	32	2.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1275	306	68	51	Nil	1700	1122	251	60	45	Nil	1478

Demand ratio 1:1

Dropout % 13.05

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

- i) Counselling related to career orientation/opportunities.
- ii) Future admission scenario in PG courses in various Universities
- iii) TTM student have a sound exposure to lucrative job market

5.7 Details of campus placement N/A

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

The Women's Studies and Development Cell organizes continuous activities to raise awareness about gender sensitization and other socially relevant issues among the youth. Dr. Rajni Walia, Sr. Lecturer in English is the Co-ordinator of this cell.

The cell commenced its activity on International Women's Day (8th March) with an outreach programme organized at Perna Welfare Association for Handicapped Children, in Totu, Shimla. It secured the sponsorship of the State Bank of India, for buying and distributing school uniforms, stationery, utensils, beddings, computer etc. among these children. Some staff members and volunteers maintained continuous interact with the children of Perna.

The members of the Women Cell offered voluntary on campus counselling for the students.

Various competitions like poetic recitation, declamation and quiz contests were organized by the Women's Cell with the purpose of creating gender sensitization among the students. The cell received an overwhelming response from the staff, students and the Principal of the college.

The Women's Cell organized a Guest Lecture by Mrs. Trisha Sharma on "Laws Protecting Women: Current Scenario", on 7th November, 2007. The cell secured the sponsorship of this event from the Lion's Club, Shimla.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

100

National level

Nil

International level

Nil

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	36	34,206/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Drinking Water, Subsidised Canteen and Seminar Hall facilities are redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Rajiv Gandhi Government Degree College, Chaura Maidan, Shimla was established in 1984. From being a fledgling institution with just a handful of students, the college has grown from strength to strength since its inception.

Apart from offering quality academic education to the students, the institution endeavours at the holistic development of its students by encouraging them to participate in extra- curricular and co- curricular activities.

The system of education in the college aims at building a sound character of its students and grooms them to become responsible citizens of the world.

The college lays great emphasis on respecting and observing the deep rooted social and cultural values of the nation. The college strives effortlessly in dispensing skill based knowledge to the students.

6.2 Does the Institution has a management Information System

Nil

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- i) The institution makes efforts to update the syllabus time to time according to employability
- ii) The institution focuses on multi skill development through co curriculum and extracurricular activities

6.3.2 Teaching and Learning

Guest lectures by experts in various fields were organized for the benefit of students.

Excursions and field trips were organized to provide practical knowledge to the students.

A number of socially useful activities were carried out through the agencies of NSS, NCC, Women's Cell, Nature Club and Environment Society and the Red Ribbon Club.

Students were encouraged to take active part in co- curricular and extra- curricular activities.

6.3.3 Examination and Evaluation

Class test record, internal assessment, house examination, paper setting and evaluation

6.3.4 Research and Development

A research project titled “Cultural, Lingual and Geographic Milieu as Determinants of the Evolution of H. P. as a Provincial Identity” was carried out by the Department of History. The project was sponsored by the Institute of Integrated Himalayan Studies, H. P. U., Shimla.

6.3.5 Library, ICT and physical infrastructure / instrumentation

A total amount of Rs. 22,821 was spent on the purchase of books, magazines and newspapers in the college library.

The college has a total of 22 classrooms of which 06 have been newly built. There are 07 laboratories out of which 01 have been created recently. The college also has a seminar hall. A new Library cum auditorium block were built and rendered in the service of students.

6.3.6 Human Resource Management

- i) To provide training and refresher courses to the teachers to make them aware to latest knowledge in their subjects
- ii) CSCA members interactive with student and work tirelessly to mitigate their needs
- iii) Encourage the NCC, NSS volunteers to carry out social services activities such as blood donation, pulse polio program, sensitise the communities regarding pollution.

6.3.7 Faculty and Staff recruitment

On the basis of requirement teaching faculty and administrative staff is appointed by the Govt.

6.3.8 Industry Interaction / Collaboration

14 students of TTM went to eleven days field trip to Rajasthan for enhancing their skill and potential.

An excursion for students of B.Sc. III was organised to the directorate of Horticulture bee keeping centre to acquaint about apiculture.

6.3.9 Admission of Students

The admission of the student as per HPU/H.P. Govt. direction from time to time.

6.4 Welfare schemes for

Teaching	GPF, 100% Medical Reimbursement
Non teaching	GPF, 100% Medical Reimbursement
Students	Tuition fee for girls are exempted , Scholarship for SC/ST/OBC/IRDP Govt. has provided 30 single fare facilities in H.P. govt. buses.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt.	Yes	Principal
Administrative	Yes	Govt.	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

House examination
75% Class attendance
External examiner, External Paper setting, External conduct and evaluation

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No, efforts are made by the University to promote autonomy

6.11 Activities and support from the Alumni Association

Since the alumni association is not formed there is no support from alumni

6.12 Activities and support from the Parent – Teacher Association

The PTA was reconstituted on September 8, 2007.

The PTA President donated Rs. 10,000 to pay the fees of the poor and needy students.

A Photocopier was purchased from the PTA fund for the college.

6.13 Development programmes for support staff

Facilities permissible under the norms are provided to the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Three units of NSS comprising of 300 students, worked under the guidance of Dr. R. L. Chauhan, Dr. Bhupender Dogra and Prof. Manoj Mehta.

The NSS volunteers have been doing a commendable job on and off college campus, which includes cleaning drains, clearing bushes and preparing flower beds to beautify the surroundings.

An orientation programme for the NSS volunteers was held in the month of July, 2007 where they were instructed in detail regarding the aims and objectives of NSS.

A “Sadbhawna” pledge taking ceremony was observed on the 20th of August, 2007 by the members of the NSS.

The Nature Club and Environment Society works diligently in creating awareness among the students regarding our environment.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college has a total of 22 classrooms of which 06 have been newly built. There are 07 laboratories out of which 01 (Botany Lab) has been created recently. The college also has a seminar hall. A new Library cum auditorium block were built and rendered in the service of students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

*A total amount of Rs. 17.66 Lakhs was spent on the development of campus and infrastructure facilities, buying equipment and upgrading ICT facilities.

*The college held students elections to elect CSCA (Students central association) to restore the democratic right of the students.

*The socially relevant and gender sensitization activities were organised by the Women's Studies and Development Cell of the college.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

The institution constantly endeavours to promote academic, professional and personal growth of its students/ employees as per the above listed details.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The Nature Club and Environment Society works diligently in creating awareness among the students regarding our environment.

Three units of NSS comprising of 300 students, worked under the guidance of Dr. R. L. Chauhan, Dr. Bhupender Dogra and Prof. Manoj Mehta.

The NSS volunteers have been doing a commendable job on and off college campus, which includes cleaning drains, clearing bushes and preparing flower beds to beautify the surroundings.

A "Sadbhawna" pledge taking ceremony was observed on the 20th of August, 2007 by the members of the NSS.

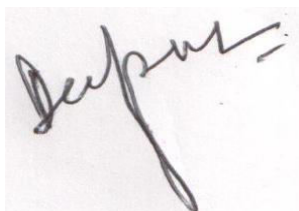
7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>Strength</p> <p>Academic integrity: - Highly qualified and competent staff, Inquisitive and hard working students.</p> <p>Well equipped labs. for smooth functioning of practical</p> <p>Team work between teaching staff, non-teaching staff and students</p> <p>Nurturing environment for the student</p> <p>Eco friendly environment</p> <p>Weaknesses</p> <p>Low attendance</p> <p>Politicisation of college campus</p> <p>Opportunities</p> <p>Career Counselling of students</p> <p>Internet facility</p> <p>Good library facility</p> <p>Challenges</p> <p>Political interference</p> <p>Lack of adequate funding sources</p>

8. Plans of institution for next year

<p>The college plans to procure adequate budget for the construction of the new Arts Block of the college.</p> <p>The administration will make efforts to fill up various vacant posts of the teaching and non teaching staff.</p> <p>The college plans to set up an IT Lab for the welfare of students and teachers.</p>



Name: Dr. J D Sharma



Name: Dr. Raja Ram Chauhan

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
